City of Coal Run Village

105 Church Street, Coal Run Village Pikeville, Kentucky 41501

Andrew H. Scott, Mayor

Debra J. Tackett, City Clerk Jennifer C. Shepherd, Asst. City Clerk

Commissioners: Joseph Adkins, Herbert "Trey" Deskin III, Beverly Jo Osborne, Mike Steele



Phone: 606-437-6032 Fax: 606-766-1007

Email: debratackett@coalrunky.gov
Website: www.coalrunky.gov

EMPLOYER'S QUARTERLY RETURN OF OCCUPATIONAL TAX

INSTRUCTIONS FOR PREPARING AND FILING

Each employer (excluding those exempted by ordinance) of one or more persons must withhold the license fee of 1% from gross salaries, wages, and commissions paid. All employees are subject to the license fee except domestics, including employees of organizations in a business that is subject to a license fee.

QUARTERLY RETURN

All quarterly returns for all license fees withheld must be filed and the license fee paid by the last day of the month following the close of the calendar quarter. An employer shall be liable to a fine and imprisonment as provided by ordinance for failure to file and return and/or to pay the license fee for filing a fraudulent return. Interest and penalties are also provided for late filing.

	Filing for Quarter 1 2 3 4 Year
1.	Name of Business and Mailing Address
2.	Number of Taxable Employees
3.	Total Salaries, Wages, Commissions and other Compensations Paid All Employees*
4.	Less Compensation Paid for Services Outside City of Coal Run Village
5.	Taxable Earnings: Line 3 minus Line 4
6.	Actual Tax Withheld (At 1%, if applicable) (Line 5 x 1%)
7. 8. 9.	Prepayments or Overpayments
	(5% after end of reporting quarter; shall not exceed 25%, however no less than \$25)
	If no wages were paid this quarter, write "NONE" and return form with explanation.
hereb	y certify that the information and statements contained herein are true and correct.
IGNEI	D:
	AL TITLE:
CONTA	ACT PHONE NUMBE:
	ACT EMAIL:
DATE))
	*C' C. I.D V'H ' E I.O ' E I.D 'I.

*City of Coal Run Village is an Equal Opportunity Employer and Provider

Make Checks Payable to: CITY OF COAL RUN VILLAGE
105 CHURCH STEET
PIKEVILLE, KY 41501